

## **Marketing Set Up**

Supermenu POS has some of the best marketing features, such as Email Marketing, Online Specials, Customer Loyalty, Label Mailing, etc.

Supermenu Online is the integrated extension of Supermenu POS. It focuses on improving customer relation management and marketing aspects of restaurant operations.

The best marketing for restaurants is word of mouth. Restaurants get most of their sales from repeat customers. Therefore, how to make the existing customers happy and let them come back for more business and let them spread the word the most effective way of restaurant marketing.

Supermenu POS and Integrated Online Service evolve around the Mealage concept. It is similar to the airline industry's mileage programs by giving customer reward points based on how much they spend on restaurant orders.

There are different ways of earning Mealage points.

- First, by placing online orders.
- Second, by placing online reservations.
- Third the restaurant may elect to give customers mealage points as store credit under the following situations:
  - 1. If a customer is not satisfied with the food or service and contacts the restaurant to complaint about it via the online contact page. The restaurant may send apologies to the customer and give some store credits to keep the customer happy and coming back
  - 2. The customer give praises or constructive comments or suggestions, as an appreciation, the restaurant may give the customer some points too.

Customers may redeem the reward points in the following ways:

- 1. Apply the rewards point to online orders as discounts
- 2. Convert the points into eGift certificate, which is a electronic gift certificate that the customer print it out and use it in the restaurant
- 3. Give the points to someone else

To Set Up Mealage Loyalty Program, Click on Online Loyalty Program Set Up:

1. Enter the Loyalty Percentage. For example, if the percentage is 5, it mean 5% of all online orders will be credited to the customer's online account





2. Redeem amount is the amount that the customer can redeem from the loyalty rewards. If it is 10, it means the customer can apply \$10 to the next online order if they have at least \$10 credit in their account

🛐 Customer Loyalty Para	meters Set Up				
Online Loyalty Percentage: Online Loyalty Redeem Amount:		5			
		10			
	Upload to Website	Close			

The restaurant can also send out coupons and email specials to the customers.

For email marketing, you need to set up the mail server first. The following is the screen for mail servers. You can set up multiple mail servers if you have many emails to send out each day. The software will alternate the email server account to send emails to ensure staying the daily limits imposed by internet service providers.



## User Guide

5	🗗 Emails & Email Servers Set Up						
	The Admin Email address to receive daily reports:		Save Email				
	monterey@couponez.com						
	SMTP Server Name:		smtpout.secureserver.net				
	SMTP Server Port: From Email Address: Email Password:		80 monterey@couponez.com ******				
	Use SSL Encryption:						
	Daily Limit:						
	Send Interval (Seconds):						
	Save Server New Server	Delete	Server Test Server Close				

Set up Email Servers:

- 1. Set up the SMTP server: if you use godaddy, the SMTP server is smtpout.secureserver.net
- 2. Set up the SMTP port: 80 for godady, 25 is the default for most of the service providers.
- 3. The from email address: this is the email address that you need to set up with the service provide
- 4. Password: the password for the email account
- 5. Use SSL. Some service provider, such as gmail requires SSL
- 6. Daily limits: most of service provide impose Daily SMTP limits, for example, godady's daily limit is 250, yahoo and gmail are about 100

If you need to send more emails than the daily limits, you can set up multiple email servers.

Set up Customers emails

- 1. The online ordering website will provide the page for customer to sign up
- 2. You can enter the customers information including email and text via the POS



3. You can manage the emails by going to Customer Email Set Up

Send Emails and Text Messages:

- 1. Click on Sent Bulk Emails or Send Text Message
- 2. You can enter the subject and content of the email, the content can be text or html, for text messages, the maximum number of characters is 140
- 3. You will need to select the email addresses to send the email or text message

4. Email Marketing - Send Bulk Emails				
Email Subject:				
Email Body:				
Select email addresses (4) below:	Email Server Setti	Email Server Settings		
tmunkee@gmail.com (joe Jackson) wei_kong@hotmail.com (www www)		Select All		
weikong168@supermenupos.com (Wei Kong)	-	Deselect All		
weikong reeoo@yanoo.com (www ww)		Add Email		
		Update Email		
		Delete Email		
		Delete All Emails		
Send Email	Close	Close		

Set Up Coupons:

- 1. Click on Coupon Set up
- 2. Enter the name, description, coupon code, percentage, discount amount, expiration date,
- 3. You can send the coupon directly to the customers via email or text messages
- 4. To redeem the coupon, click on Coupons button on the discount screen:
- 5. Find the matching coupon and apply it to the order





Active Coupons	Coupon Name:				
	Coupon Code:				
	Coupon Description:				
	Coupon Restrictions:				
	Coupon Amount Off:				
	Is the Coupon Percentag	ge-Off coupon?	Г		
	Minimum Order Amount	to qualify:			
	Coupon Expiration Date	(YYYY/MM/DD):	2011 💌 / 1	2 🕶 / 27 💌	
	Save	Dele	ete	Deactivate	
Create Coupon	Send Tex	t Send I	Email	Close	

How to Redeem eGift:



S Discount / Adjustment							
10%	10% Off		ff	20% Off	25	% Off	
30%	30% Off		ff	50% Off	100	100% Off	
\$1 Off		\$2 Of	f	\$3 Off		\$4 Off	
\$5 C	\$5 Off		ff	\$15 Off	\$2	\$20 Off	
\$25	\$25 Off		ff	eGift	Со	Coupons	
Buy One Get One Free				Buy One Get Second 50% Off			
Note: Percentage					ntage(%)		
-	1	2	3	4	5		
6	7	8	9	0	•	Clear	
OK			Remove			Close	

- 1. Click on the eGift Button on the discount screen:
- 2. Enter the eGift number
- 3. The system will go to the website to verify the eGift and its status.
- 4. IF the eGift is valid and not used, apply the eGift to the order